

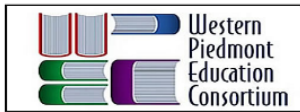
CREATING & SHARING CONTENT

1



After logging into a site, click on the "Create / Share Content" icon

2



As a teacher prepares to create content, they will be asked to enter the information as shown.

Create Lesson Plans, Activities, and other "Best Practices"

Enter the details for the lesson plan then click "Next."

Title:

Date to Execute: (optional)

Status:

Tag:

Allow access to Students, Parents, or Special Groups

The sharing options are:

- Only I Can View
- Share with Administrator (goes to the person listed as "School Admin")
- Allow Consortium to View (open to all of WPEC)

Teachers also have the option to "tag" content based on various headings, which will help organize it when others perform a search

3



Edit Lesson Plan

Fill out criteria, then click "Save."

Title:

Date to Execute: (optional)

Status:

Allow access to Students, Parents, or Special Groups

Introduction

Teachers can enter as much or as little content as they want right here. Or, they don't have to enter anything, and can just attach files below!

On the Content page, teachers can use our online content creation tools...

Attachments

File Name	Created Date	
Question-Writing	7/28/2014	Delete
Trivia	7/28/2014	Delete

...and they can quickly attach as many files as they'd like...

...or a combination of both!

4

Title: Sample Content

The indicator '5.MD - Line plots that display data' has been added

Add Indicator

Grade:

Subject:

Standard:

Indicator:

Items associated to the Lesson Plan:

- 5th grade
- Math - Common Core
- 5.MD - Measurement And Data
- 5.MD2 - Line plots that display data

The last page is where a teacher "maps" the content to the standards and indicators. This is important in organizing everything and enabling others to quickly find it.